

**ADIRONDACK CENTRAL SCHOOL
FORESTPORT ELEMENTARY
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES –September 13, 2016

MEMBERS PRESENT	OTHERS PRESENT
John Abdo – President Richard Gallo – Vice-President Mark Emery Michael Kramer Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent Sharon Cihocki, School Business Administrator, Michelle Freeman, District Clerk, Linda Guernsey, FPT Principal, Wendy Keehfus-Jones, BE Principal, Dan Roberts, WL Principal, Mark Trabucco, MS Principal, Heidi Smith, HS Principal, Wendy Foye, Dir. of CSE, Cynthia Lauzon, Athletic Director, Bob Healt, Director of Facilities III;
<u>MEMBERS EXCUSED:</u> Sandra Beasock	

At 6:01 p.m. Board members were given a tour of the Forestport Elementary building by Principal, Linda Guernsey.

At 6:23 p.m. Board President, John Abdo called the meeting to order.

Mr. Kramer moved and Mr. Muha seconded; carried 6-0; to go into executive session to discuss a parent concern. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:19 p.m. Mr. Gallo moved and Mr. Kramer seconded, carried 6-0; to go to regular session.

At 7:20 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Abdo welcomed everyone to another school year.

PUBLIC FORUM:

No one came forward for public forum.

ADMINISTRATORS’ REPORTS:

Mrs. Guernsey – FPT Principal:

- Forestport Elementary enrollment is now up to 110 students.
- Students have harvested zucchini, summer squash and peppers. Mrs. Healt took care of the garden over the summer. They still have pumpkins and potatoes to pick.

Mrs. Keehfus-Jones – BE Principal:

- Great start to school year. Happy to report buses got out on time at dismissal.
- Open house will be on the 21st.
- Picture day coming up.
- Will have data from summer school at next meeting.

Mr. Roberts – WL Principal:

- Smooth opening.
- Upgrades have been done to the WL building this summer.
- Open house and picture day coming up.

Mr. Trabucco – MS Principal:

- Thank you to the custodians/cleaners, they did a wonderful job with the MS this summer.
- Open house this week.
- No issues with 6th graders coming in and opening their lockers.

Mrs. Smith – HS Principal:

- Great start to the school year.
- Thank you for getting buses up to the HS on time.
- Open house is coming up.
- Homecoming will be Oct. 14th and 15th.
- Looking into a drone activity.

Ms. Mursch – Asst. HS Principal:

- A few new signs are outside of Forestport and Boonville Elementary indicating a school zone.
- Drills are underway.
- Thank you to the Board for allowing the speaker to come on the second Supt. Conference Day.

Ms. Lauzon – Director of PE/Health & Athletics:

- Also, thank you to the Board for the speaker, learned to get moving with technology instead of avoiding it.
- Oct. 14th and 15th Green & White weekend. Working on Spirit Week that week.
- Fall sports are underway.
- Custodians/cleaners did a phenomenal job this summer with the buildings and fields.
- PEP Grant – positive feedback.

Mrs. Foye – Director of CSE:

- Title I & II grants were due August 31st. Title I increased by \$76,000 because they looked at federal measurement of poverty. With that increase able to use a .5 AIS teacher.
- Title II had a decrease of \$543 for a total of \$95,843.

Mr. Healt – Director of Facilities III:

- Received a Spring Demand check for \$417.97.
- Buses have been rust coated.
- Washing/cleaning of buses was done over the summer.
- Had to water fields this summer because it was so dry.
- Worked the safety bus at Oneida County Fair.
- Drivers attended transportation refresher.
- Lead testing done in all school buildings – well below level.

CONSENT AGENDA:

Mr. Gallo moved and Mr. Emery seconded, carried 6-0, the Board approved the following by a consensus motion:

Minutes:

- August 9, 2016 Regular Meeting
- August 25, 2016 Special Meeting

Teaching and Non-Teaching Substitutes:

- >> Christina Fruin – Sub-teacher, teacher aide
- >> Melissa Sovar – Sub-teacher, teacher aide
- >> Bree Ann Podkowka – Sub-teacher
- >> Shawna Lee – Sub-School Nurse (RN)
- >> Jody Wheeler – Sub-Bus Attendant, Library Aide, School Monitor, Office Specialist I, Food Service Helper
- >> Banu Akalin – Sub-Teacher Aide, School monitor, Food Service Helper
- >> Nathan Fulmer – Sub-Teacher Aide
- >> April Wysocki – Sub-Teacher Aide
- >> Shannon Lee – Sub-School Nurse (RN)
- >> David Egnew – Sub-Groundswoker/Cleaner

** All Pending background clearances **

Building Use Requests:

Middle School PTSA to use the MS lobby	September 12-16, 2016
Forestport PTA to use the Art/Music Rooms	September 19, 2016
Varsity Club to use the Varsity football field	October 1, 2016
National Junior Honor Society to use the MS cafeteria/HS auditorium	October 13, 2016
Classes of 2017 and 2018 to use the HS cafeteria	October 14, 2016
National Honor Society to use the HS cafeteria	January 28, 2017
National Honor Society to use the HS auditorium/concession stand	April 27, 2017

Field Trip Request:

Boys Soccer to Herkimer Community College	September 14, 2016
West Leyden 3 rd grade to Potato Hill Farm	September 19, 2016
Senior Seminar Class to Lodging Kit Company in Boonville	September 30, 2016
Photography Class to Potato Hill Farm	October 13, 2016
National Honor Society Seniors to Watertown High School	March 29, 2017

REGULAR AGENDA:

Mrs. Sturtevant moved and Mr. Muha seconded, carried 6-0; the Board approved the following by a consensus motion:

Boys Varsity Hockey:

Resolved that, upon the recommendation of the Superintendent, the Board approved Adirondack Central School combining with the Utica City School District (Proctor) to compete in Varsity Boys Ice Hockey for the 2016-2017 school year. Students who make this team will be responsible for their own transportation.

Nordic Ski Coach:

Resolved that, upon the recommendation of the Superintendent, the Board appointed Mr. Bill Engelbrecht as the Nordic Ski coach for the 2016-2017 season.

Support Staff:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following support staff:

Name	Position	Civil Service Classification	Type of Appointment	Effective Date	Rate of Pay
Daryl Persons	Bus Attendant	Non-Competitive	26-week Probationary	9/6/2016	Grade 6, Step 1
Tabitha Wilcox	Bus Attendant	Non-Competitive	26-week Probationary	9/6/2016	Grade 6, Step 1
John Niemiec	Bus Attendant	Non-Competitive	26-week Probationary	9/6/2016	Grade 6, Step 1
Kathrynne Draper	Bus Driver	Non-Competitive	26-week Probationary	9/6/2016	Grade 20, Step 1

Surplus Equipment:

Resolved that, upon the recommendation of the Superintendent, the Board declared textbooks and/or equipment from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent, the Board approved the Budget Transfers for June and July 2016.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, the Board granted approval for the placement of students.

Fall Community Education Courses:

Resolved that, upon the recommendation of the Superintendent, the Board approved the 2016 Fall Community Education Courses.

Musical Director:

Resolved that, upon the recommendation of the Superintendent, the Board appointed Heather Nunneker as Musical Director for the 2016-17 school year.

INFORMATION AND DISCUSSION {Enclosures}:

➤ Warrants:

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| General Fund Warrant # 18 June 1-15, 2016 | General Fund Warrant # 1 July 2016 |
| General Fund Warrant # 19 June 16-29, 2016 | General Fund Warrant # 2 August 1-15, 2016 |
| General Fund Warrant # 20 June 20, 2016 | General Fund Warrant # 3 August 16- 31, 2016 |
| Capital Fund Warrant # 4 May 2016 | Lunch Fund Warrant # 12 June 2016 |
| Capital Fund Warrant # 5 June 2016 | Lunch Fund Warrant # 1 July 2016 |
| Capital Fund Warrant # 1 July 2016 | Lunch Fund Warrant # 2 August 2016 |
| Capital Fund Warrant # 2 August 2016 | |
| Special Aid Warrant # 7 June 2016 | |
| Special Aid Warrant # 1 July 2016 | |
| Special Aid Warrant # 2 August 2016 | |

➤ Revenue Reports as of June 30, 2016:

- General Fund
- Lunch Fund
- Special Aid Fund
- Capital Fund

➤ Budget Status as of June 30, 2016:

- General Fund
- Lunch Fund
- Special Aid Fund
- Capital Fund

➤ Lunch/Breakfast Quarterly Report

➤ 50th Anniversary of ACS

➤ Jeff-Lewis School Boards Association Dessert Workshop – September 22, 2016

HANDOUTS:

- Enrollment as of September 6, 2016
- District Calendar – Month of September
- Claims Auditor Reports – 8/1/16 – 8/31/16
- Conferences approved by the Superintendent

At 7:40 p.m. Mr. Sturtevant moved and Mr. Muha seconded, carried 6-0; to go into executive session to discuss a personnel issue and negotiations.

Michelle Freeman, District Clerk

Board members returned from executive session at 9:35 p.m. Mr. Muha moved and Mr. Emery seconded; carried 6-0, to go into regular session.

Mr. Gallo moved and Mr. Muha seconded, carried 6-0; the Board adjourned to the Regular Meeting to be held on Tuesday, October 11, 2016 in the West Leyden Elementary cafeteria at 7:00 p.m.

Edward S. Niznik, Clerk Pro-Tem